



UNIVERSITY OF
BATH



University Tennis Coordinator at TeamBath Tennis, University of Bath

Summary/Description:

TeamBath Tennis are offering a fantastic opportunity for a highly motivated and pro-active individual to combine their academic studies with driving student participation at the University. The post is ideally suited for someone looking to study a part-time postgraduate degree at the university, although undergraduate students will also be considered for the role. In exceptional circumstances recent graduates will also be considered.

Venue Overview:

The Department of Sports Development is a progressive, forward thinking department within the University of Bath. Home to the English Institute of Sport (South West) and housed principally in the Sports Training Village. TeamBath is a multi-sport environment delivering to elite athletes, staff & students of the University and the local community. The department offers a wide range of sports programmes and activities focussing on high quality service and excellent provision. The Tennis department is located within the Department of Sports Development.

We are an 18 court facility, with 8 indoor (acrylic) and 10 outdoor (4 acrylic, 4 artificial clay and 2 clay) courts. We run tennis programmes at three outreach venues (Saltford Tennis Club, Wellow Valley Tennis and Monkton Prep School) with approximately 850 club coaching bookings each week. The centre is also one of four LTA International High Performance Centres.

The student Tennis Club is one of the largest sporting clubs in the University, with over 250 members consistently. There is currently a full programme of activities on offer to students 6 days per week, including structured coaching classes for all abilities, social tennis sessions and recreational competitions.

The management structure consists of Barry Scollo as Director of Tennis, David Sammel as Head of the Academy and Tom Ellis as Head of Club Coaching. The successful candidate will report to Tom Ellis and Alex Walker and will work alongside 5 other full time senior tennis coaches in the club coaching team.

Job Description:

As part of the TEAMBATH tennis programme the candidate will support in delivering efficient, effective and economic services to all areas of the tennis programme. This primarily requires coordination, support and development of University/ Community/School programmes. The candidate will work towards targets set by the Tennis Foundation (TF), Lawn Tennis Association (LTA) and the University of Bath.

The role includes striving for targets such as increasing numbers of university students accessing regular coaching sessions, working with the university club to increase membership, work with satellite clubs to increase competition/general opportunities in tennis and numbers of students receiving umpire training. A main focus of the role will also be to increase the numbers of students completing Level 1 and/or 2 UKCC coaching awards.

Key Tasks:

- Liaise/support on planning with the TF and LTA (county and region offices) to develop tennis. The key areas being development of UKCC levels 1+2 and all relevant coach awards, key club support including schools and community tennis.
- In partnership with the University of Bath, key clubs and schools deliver a coaching programme with the objective of developing the tennis skills for juniors and increasing the physical activity levels of children from the locality.
- Support the University Tennis Club chairman and committee with the development of tennis opportunities within the University.
- Seek to increase levels of tennis coaching available to students at the University of Bath.
- Provide information on possible courses including umpires/officiating and UKCC level 1-3 tennis coaching qualifications.
- Support TeamBath coaching team on court when necessary.
- Support Mini Tennis coordinator with planning and organisation of mini tennis both at the University of Bath tennis centre and in the community in conjunction where possible with key clubs and outreach sites.
- Assist the competitions services and support TF/LTA in the development of new tournaments for students and any other specific groups
- To assist the coaches and help organise fixture/calendars of TeamBath tennis teams. This is across a range of age groups and in conjunction with the LTA tournament structure.

Person Specification:

<i>Criteria</i>	<i>Essential</i>	<i>Desirable</i>	<i>Assessed by</i>		
			CV	I	T

Experience/Knowledge

- | | | | | | |
|---|---|---|--|--|--|
| ➤ Still in current education undergraduate or postgraduate | | Y | | | |
| ➤ Proven engagement with relevant national and regional organisations and initiatives (LTA/ITF) | | Y | | | |
| ➤ Experience of working within a multi-disciplinary sports environment | | Y | | | |
| ➤ Understanding of University sports clubs especially tennis | Y | | | | |
| ➤ Some coaching/teaching experience in tennis | Y | | | | |

Skills

- Excellent communication skills (written and oral) and ability to work in a facilitative rather than instructional manner Y
- Ability to communicate effectively to a wide range of audiences Y
- Good presentation skills Y
- Good Information Technology skills with Microsoft office especially competent with excel/word/PowerPoint Y
- Good organisational and time management skills Y

Attributes

- Personal Integrity and the ability to invoke trust and respect from others Y
- A 'can do' attitude Y

Other Considerations

- An understanding and commitment to equal opportunities in sport with a commitment to working equitably Y
- Flexibility to work some irregular and unsocial hours as required outside normal office hours including evenings, weekends and bank holidays Y

Qualifications and training

- Advise on child protection issues and attend training events to keep up to date Y
- A degree in a sports related topic Y
- A coaching badge in tennis UKCC 1-3 Y

Application Process and Details:

If you think you could be the person we are looking for and would like more information, then please contact the tennis office on 01225 384210 in the first instance. Please send your CV and a covering letter to Alexandra Walker via email on arw29@bath.ac.uk. All enquiries will be dealt with in the strictest of confidence.

Closing Date:

Closing date for enquiries is Friday 21st July 2017, with interviews taking place the week commencing 31st July. The interviews will include a short formal interview (to include a presentation) followed by an on court session. The position would be to start on the 4th September in time for the Autumn term.