



## REGIONAL TENNIS EDUCATION OFFICER

<b>Responsible to</b>	<b>REGIONAL TENNIS EDUCATION MANAGER</b>
<b>Location</b>	<b>THIS IS A MOBILE ROLE BASED IN THE LONDON, SOUTH EAST AND EAST REGION</b>
<b>Salary</b>	<b>c£26k dependent on experience, excellent benefits including a company car</b>

### About the role

The London, South East & East regional team will play a vital role in driving the LTA mission of more people playing tennis, more often. Supporting a population of around 22 million people, of which 2 million currently play the sport monthly, there is a significant opportunity to drive participation in tennis. There is a strong tennis landscape including 138 Local Authority areas, nearly all of which have a stock of public tennis facilities and over 1100 registered tennis venues. The role of the team will be to create and deliver a long term vision for the region, in line with the LTA strategy, that will maximise the opportunity to drive participation in tennis across a real heartland for the sport.

This role is responsible for delivering a plan for the sustainable growth of tennis within schools, colleges and universities across the region, aligned to the national strategies for education and participation.

Ideally, you will already have knowledge and understanding of the education landscape across England and will have previously worked to support schools and/or colleges and universities to improve and develop their sports provision.

Externally, you will work closely with School Games Organisers, key school, college and university staff and tennis coaches/venues. Internally, you will work closely with the Tennis Foundation's Education Team, Office Support colleagues and other regional colleagues.

### Key Accountabilities

#### SCHOOLS TENNIS

- To coordinate a plan ensuring our Core Offer basic level of support continues to be made available across the region and we grow the number of teachers supported to deliver tennis.
- Coordinate our relationship with the network of School Games Organisers across the region.
- Coordinate our involvement with The School Games, to grow the number of school children competing in our primary school competitions.
- Work with The LTA Competitions Team and local league organisers to grow the number of secondary schools entering our Team Tennis Schools competitions.
- To deliver and support the Schools of Tennis programme to support secondary schools across a regional area.
- To support the development of bespoke/enhanced schools projects across the region, particularly in focus areas.

## FURTHER EDUCATION COLLEGES AND UNIVERSITIES

- To account manage and provide developmental support to key Further Education Colleges and Universities across the region.
- Support the delivery of the Student Tennis Network, ensuring appropriate support is provided to FE & University Tennis Ambassadors and Coordinators.

## GENERAL

- To support the Tennis Foundation and Regional Tennis Education Manager to develop, regularly review and evolve strategic and operational plans for education across the region. To liaise with regional colleagues to support the delivery of the regional tennis strategy, ensuring education is fully embedded within this.
- To provide 2<sup>nd</sup> line support for, or answer, regional education enquiries and to respond to feedback and enquiries in a timely and professional manner
- To attend regular meetings with the Education Team and to contribute to developing the wider education support programme.
- To build and maintain a broad and relevant understanding of British tennis and an expert knowledge of the school sport infrastructure.
- To be an ambassador for tennis in Britain by positively promoting the sport and those that work and volunteer within it.
- To contribute to or lead on projects (as required) to support the delivery of the participation and education strategies and other LTA / TF strategic objectives.
- To support the regional team to identify local funding opportunities for education initiatives across the region.

## Person Specification

### *Previous Experience of:*

Working successfully as part of a team whilst also being comfortable to operate on own initiative and make independent decisions	Essential
Developing, maintaining, and strengthening partnerships with others inside or outside the organisation who can provide information, assistance, and support	Essential
Developing funding opportunities with a range of partners with a community or education setting	Desirable
Supporting young people to develop their skills to volunteer or work in the sports industry	Desirable

### *Knowledge, Training & Qualifications:*

Competent IT skills (Word/ Excel/PowerPoint/Databases/Microsoft Office/internet)	Essential
Full Driving Licence	Essential
A satisfactory DBS disclosure	Essential
An understanding of the wider sports network and the elements involved in developing competition in Club, Community and Education settings	Essential
An understanding of local, County, Regional and National Tennis structures	Desirable
An understanding and experience of education policy within England	Desirable
Sports development and/or sports facility management qualifications	Desirable

*Personal Attributes:*

<i>Teamwork</i>	<ul style="list-style-type: none"><li>• A great communicator both internally &amp; externally</li><li>• Always prepared to work collaboratively</li><li>• Works well as part of a regional team, working remotely across large areas</li></ul>
<i>Integrity</i>	<ul style="list-style-type: none"><li>• Works openly &amp; honestly in the interests of the team</li><li>• Will always suggest improvements to ways of working</li><li>• Treats others as you wish to be treated</li></ul>
<i>Passion</i>	<ul style="list-style-type: none"><li>• Committed to growing the sport of tennis</li><li>• Hard working &amp; driven to succeed and achieve our mission</li><li>• Passionate about developing opportunities for young people</li></ul>
<i>Excellence</i>	<ul style="list-style-type: none"><li>• Always aims to achieve the best possible outcome</li><li>• Develops plans based on best practise and previous experience</li><li>• Seeks support from colleagues to improve outcomes</li></ul>