

University Tennis Coordinator, University of Roehampton

Start date: September 2017

The University of Roehampton are offering an excellent opportunity for someone to support the development and growth of the University Tennis programme for students, staff and the local community. The post is ideally suited to someone wishing to combine postgraduate study at the university alongside the part time tennis role although exceptions can be made for applicants with exceptional circumstances and recent graduates from the university.

The University Tennis Coordinator will work closely with the university sports department to support, maintain and develop a range of tennis opportunities for Roehampton students. The programme is well established at Roehampton and the role is part of the national Tennis Foundation scheme. The university enjoys working in partnership with a number of local clubs and organisations to develop tennis, including the National Tennis Centre which provides a venue for some of the tennis programme on offer.

Job role/responsibilities:

- Coordinate and promote the university tennis programme which includes: Social Tennis, Cardio Tennis, Tennis Xpress, Timed Tennis, Touch Tennis and coaching opportunities
- Oversee the work of 2 University Tennis Ambassadors (volunteers) to develop the Tennis programme at Roehampton
- Providing new opportunities for students to play social and recreational tennis
- Engaging new players through a variety of creative programmes
- Supporting the University tennis teams in the BUCS/LUSL programme
- Developing opportunities for students to play competitive and semi competitive tennis
- Developing opportunities for students to gain recognised tennis coach and official qualifications
- Developing the University tennis club and coaching programme
- Developing new opportunities for local children and young people within the local community to play tennis

Education/Person Spec

- Successful candidate will ideally have a confirmed place on a part time PG course at the University of Roehampton (starting September 2017)
- Have experience of Tennis and/or general sport development
- Hold a tennis coaching qualification (preferable but not essential)
- Knowledge and awareness HE sport
- Knowledge and awareness of the structure of tennis in the UK
- Enthusiastic and motivated
- Able to work flexibly and independently
- Good communication and IT skills
- Desire to make a positive difference to the student tennis programme at Roehampton

The University Tennis Coordinator will be offered the following package:

- A £10,000 bursary (which can be split between student fees payment and coaching/working hours on university tennis programme)
- Access to university sporting and gym facilities and memberships
- Funding support for development and training opportunities

The Tennis Coordinator will work approximately 15 hours a week, largely during term time, although this will be flexible according to time of year. There will be some work during vacation periods and the role will include some evening and weekend commitments.

For an informal discussion about the post, please contact: James Ayres, Sport Roehampton Manager, j.ayres@roehampton.ac.uk or 0208 392 3703

To apply, please make sure your CV and covering letter (explaining your suitability for the role) are uploaded to the Unitemps website www.unitemps.com with your contact number and you make clear, relevant covering notes in your application.

Closing dates for applications is Friday 30th June 2017

Interviews will take place at the National Tennis Centre on 18th July 2017

Please contact James Ayres should you have any question about the role or queries about the application process (j.ayres@roehampton.ac.uk or 20208 392 3703)