

# THE TENNIS FOUNDATION

## SELECTION POLICY FOR NOMINATION TO THE BRITISH PARALYMPIC ASSOCIATION FOR THE GREAT BRITAIN WHEELCHAIR TENNIS TEAM AT THE RIO DE JANEIRO 2016 PARALYMPIC GAMES

### 1. Introduction and Aims

The Paralympic Games are to be held in Rio de Janeiro, Brazil from 7 - 18 September 2016 (the **Games**).

Wheelchair tennis is played in three divisions (men's, women's and quads) in which there are both singles and doubles medals available.

The Tennis Foundation (**TF**) is invited by the British Paralympic Association (**BPA**) to nominate players for selection for the Paralympic Wheelchair Tennis team for the Games. The BPA has the final decision as to whether the players nominated by the TF Selection Panel will be selected.

The aims of the TF in making such nominations are:

- (i) to maximise our potential to win medals in the wheelchair tennis events at the Games;
- (ii) to achieve, as a minimum, our medal target agreed with UK Sport, which is to win 2-3 medals, of which 0-1 is gold and to nominate the team it believes is most likely to deliver this target; and
- (iii) for all players selected for the team to deliver credible performances during the Games.

### 2. The Event

This Selection Policy and accompanying Selection Criteria detail the process and criteria that players have to comply with in order to be considered for nomination by the TF to the BPA for selection for the Games and to be a member of the Great Britain & Northern Ireland Paralympic Team at the Games.

This document also sets out policy in relation to coaches and members of the support team, where appropriate.

### 3. Selection Timeline

Owing to the length of the qualification period set by the International Tennis Federation (**ITF**) (which commenced on 23 May 2015 and closes with the ranking list published in the week beginning 22 May 2016), the time frames are extremely short for:

- selection nominations by the TF Selection Panel;
- any player appeals;
- selection consideration by the BPA;
- possible appeals to the BPA by the TF in the event of a player nominated by the TF not being offered a place on the team by the BPA.

The final deadline for the submission by the BPA of the Wheelchair Tennis team for the Games is 15 July 2016.

The key dates to remember are as follows:

- |                        |   |
|------------------------|---|
| <b>6 February 2016</b> | Start of Bipartite Commission Invitation application process.                                   |
| <b>27 April 2016</b>   | Deadline for TF submission to the BPA of long list of athletes who could qualify for the Games. |

<b>22 May 2016</b>	End of the period for athletes to attain performances to be recorded on the ITF Wheelchair Tennis Singles World Ranking Lists.
<b>23 May 2016</b>	ITF Wheelchair Tennis Rankings published.
<b>24 May 2016</b>	ITF to confirm in writing to the BPA (who will confirm to the TF) the number of allocated qualification slots for the Games through the ITF Wheelchair Tennis Singles World Ranking Allocation method.
<b>24 May 2016</b>	Start of the Doubles World Ranking Allocation application process.
<b>25 May 2016</b>	TF Selection Panel to convene to decide which players shall be nominated to the BPA for selection for the Games.
<b>25 May 2016</b>	Players will be informed of nomination for selection (and certain players will be informed of non-selection). Should a player wish to appeal the decision of the TF Selection Panel, he/she must follow the Selection Appeals procedure (attached).
<b>26 May 2016</b>	TF to inform the BPA of the use of qualification slots allocated through ITF Wheelchair Tennis Singles World Ranking (subject to any appeals) and those players nominated for Bipartite Commission invitation applications and ITF Wheelchair Tennis Doubles World Ranking Allocation slots. Such information to be updated if necessary following, for example, any successful appeals.
<b>27 May 2016</b>	Deadline for Rio 2016 Organising Committee to receive accreditation application forms submitted by NPC's.
<b>7 June 2016</b>	BPA to confirm in writing to the ITF the use of qualification slots allocated through the ITF Wheelchair Tennis Singles World Ranking allocation method and, if any, the Bipartite Commission invitation applications and ITF Wheelchair Tennis Doubles World Ranking Allocation slots.
<b>20 June 2016</b>	ITF to confirm the reallocation of unused qualification slots and the awarding of Bipartite Commission and ITF Wheelchair Tennis Doubles World Ranking invitations in writing to BPA and the TF.
<b>TBC by the BPA</b>	TF Team Announcement.
<b>15 August 2016</b>	Deadline for Rio 2016 Organising Committee to receive sport entry forms from the BPA.
<b>7 September 2016</b>	Rio 2016 Paralympic Games begin (until 18 September).

Please note that the above dates are correct to our current knowledge but subject to change.

#### **4. Registration of Interest**

BPA has already requested a Long List from the TF of all players on the Performance Programme who have a chance of qualifying for the Games, however minimal that chance may seem to be.

Names on the Long List may receive correspondence from the BPA, which will be via the nominated Team Leader (Geraint Richards) wherever possible. However, being on the List does not equate to selection, and not being on the list does not exclude a player from selection, provided that their name and full details are added by the deadline date of 27 April 2016.

## **5. Selection Jurisdiction and TF Selection Panel**

It is the responsibility of the TF to nominate the players for the Wheelchair Tennis team at the Games and provide these nominations to the BPA for endorsement. The TF delegates this responsibility to the TF Selection Panel.

The Selection Panel will consist of the following:

Geoff Newton (TF Executive Director and Chair of the Panel);  
Geraint Richards (Head of Disability Player Performance and Team Leader);  
Karen Ross (Head of Coaching and Talent); and  
Stuart Wilkinson (Lead National Programme Coach).

Meena Botros from the LTA legal team (or another member of the team in his absence) will also attend in a non-voting capacity to observe adherence to the selection process and to take notes. The BPA will also be invited to have a non-voting observer present.

The TF Selection Panel will meet on 25 May 2016 to determine which players meeting the Essential Eligibility Criteria will be nominated to the BPA. In making these decisions the TF Selection Panel will assess players eligible for consideration against the Selection Criteria set out in Appendix A. The TF Selection Panel will use its expert knowledge of both the sport and elite performance sport to make such decisions.

The TF Selection Panel may invite specialists working with the programme in sports science and medicine to submit supporting information on players under selection consideration. This information may be delivered in person or in writing

Should there be a split decision, the Chair will have the casting vote.

If any member of the panel has a perceived conflict of interest on a selection matter, the member shall declare that interest and, having consulted with the BPA observer and member of the LTA legal team, the Chair will rule how the conflict will be dealt with to ensure fairness.

## **6. Nomination of selected athletes to BPA**

In accordance with the Selection Timeline stated above, it is the intention of the TF to submit the names of the nominated team to the BPA on 26 May 2016 (subject to any appeals). Any appeals will take place in accordance with the Selection Appeals Procedure in Appendix B.

## **7. Communication of Selection**

As outlined above, players will be notified of their nomination (or otherwise) on Wednesday 25 May 2016. The TF will contact all players selected for verbal communication of the decision of the TF Selection Panel and will contact certain players not selected, giving those non-selected athletes an opportunity to seek clarification on reasons for non-selection. Selection decisions communicated verbally to players will be backed up in writing by email and followed up by a posted copy with a duplicate copy of acceptance for all selected players to sign.

## **8. Confidentiality**

All players, coaches, members of the support team and any other individuals involved in the selection process must keep all information relating to the selection process confidential and not disclose any information regarding the process, the nominated athletes and the team selected unless authorised to do so by the TF. The BPA and the TF will work together to agree a media release and announcement of the Wheelchair Tennis Team for the Games once the team has been finalised.

## **9. Changes to the Selection Process**

The TF will have the right to amend or vary this Selection Policy and attached Selection Criteria where necessary at any time in order to meet the requirements of the BPA, ITF or International Paralympic Committee selection policy. These changes and amendments will be clearly communicated to all parties.

## 10. Appeals

Should a player wish to appeal against the TF selection decision, the player must register their intention to appeal in writing or by e-mail (the **Notice of Appeal**) by 5pm on 27 May 2016 to the Executive Director of the TF at the National Tennis Centre, 100 Priory Lane, Roehampton, London, SW15 5JQ, email address [geoff.newton@tennisfoundation.org.uk](mailto:geoff.newton@tennisfoundation.org.uk) with copy email to Meena Botros, LTA Head of Legal at [meena.botros@lta.org.uk](mailto:meena.botros@lta.org.uk). Full details of the Selection Appeals Procedure are attached at Appendix B.

No Appeals will be allowed against the content of this published Selection Policy or the Selection Criteria (as amended from time to time).

## 11. De-selection

In the circumstances listed below, the TF Selection Panel will be convened to consider the de-selection of a player:

- **Illness or injury**  
In instances of illness or injury, a player will have to prove his/her fitness to compete by attending a medical examination and/or a fitness test with the Wheelchair Tennis World Class Programme Doctor provision or appointed deputy or a person appointed by the BPA. The criteria for this will be made available. Please note that all selected players (and any coach or member of staff working with the team) will be required to successfully complete a BPA pre Games Medical Assessment before entry to the Athletes' Village on a date to be agreed. In addition, in the event of an injury or illness following selection, the player (and any coach or member of staff working with the team) will have to pass a medical examination and/or a fitness test prior to either travelling to the Games or when in Rio de Janeiro.
- **Discipline**  
Any breach of discipline under the Performance Player Code of Conduct and the applicable Rules of the TF, LTA or ITF, non-adherence to the conditions of the TF Performance Programme or contravention of the ParalympicsGB Team Members' Agreement that every person selected for the Games will be asked to sign by BPA, will be taken into account when considering any action to be taken, including the withdrawal of the invitation to compete at the Games.

The TF Selection Panel has the power to de-select a player should any of the above circumstances arise. In the event that a decision to de-select a player is taken, the player will be informed of the decision of the TF Selection Panel within 24 hours and will be entitled to appeal the decision to Sport Resolutions. The Appeal Procedure attached at Appendix B will be followed in such circumstances with the dates amended appropriately to the circumstances.

## 12. Reserves

All players have to meet the qualification standards set by the ITF and IPC as a singles player. If the number of players who qualify is in excess of the number that can be selected, those players who have not been selected as part of the team will be non-travelling reserves in the first instance. Reserves are internally nominated but are not nominated to the BPA and will not be announced as part of the team or invited by the BPA to any ParalympicsGB activity.

If a reserve is required to replace a player who received direct acceptance into the draw, the reserve player selected must be from the same category (i.e. Men's, Women's or Quads') as the player being replaced.

If a reserve is required to replace a player who received a Bipartite Commission Invitation, this can only be considered if the ITF/IPC offers the reserve player a similar invitation.

No substitution can take place after the final Delegate Registration Meeting with Rio 2016 OCOG and the BPA, irrespective of whether the player is in Rio de Janeiro.

## 13. Bipartite Commission Invitations

The ITF and the IPC have the discretion to allocate Bipartite Commission Invitations and ITF Wheelchair Tennis Doubles World Ranking Allocation invitations to athletes who do not meet the ranking criteria for each event. There are 12 invitations available in the Men's event, 8 in the Women's event and 4 in the Quads' event. These will be allocated via an application process in which the TF must apply for places. Please note that Bipartite Commission Invitations and ITF Wheelchair Tennis Doubles World Ranking Allocation invitations are only made in exceptional circumstances and only where a country has been unable to use the full quota of ITF places allocated for the Games.

## 14. Withdrawal

The TF recognises the player's right to withdraw from the Games post-selection. Any intention to do so must be communicated by email or letter to the Chair of the Selection Panel (Executive Director, TF).

Any player who withdraws from the event following selection, other than for illness, injury or personal reasons that have been discussed and accepted, may be liable to repay any costs incurred by the TF and/or BPA during the qualification year.

## 15. Team Agreement/Code of Conduct

Once selected, all players, coaches and support staff will be asked to sign the ParalympicsGB Team Members' Agreement (the **BPA Agreement**). Failure to comply with this requirement will lead to de-selection. The BPA Agreement is a legally-binding document and its terms are non-negotiable.

All selected players, coaches and support staff will also be bound by the ITF Wheelchair Tennis Rules, the TF Performance Programme conditions and the TF Code of Conduct and the Rules of the LTA and the TF.

## 16. Ultimate Authority

BPA has ultimate authority for the final selection decisions for the Games. The TF must abide by all selection decisions made by the BPA's Paralympic Rio 2016 Qualification and Selection Panel or by an appeals decision made by the appointed Games-time Appeals Panel (details of which are to be advised).

If the BPA does not endorse a nomination made by the TF, it is the TF's responsibility, not the individual player's, to pursue any appeal.

## APPENDIX A

### SELECTION CRITERIA FOR NOMINATION TO THE BRITISH PARALYMPIC ASSOCIATION FOR THE RIO 2016 PARALYMPIC GAMES

These Selection Criteria support the Tennis Foundation's (TF) aims outlined in the Selection Policy for the Rio 2016 Paralympic Games (the **Games**).

Players should be aware that:

- each country can have up to a maximum of 4 Men, 4 Women and 3 Quads competing at the Games in the Paralympic Tennis event (these quotas are set by the ITF);
- each country can enter 2 Men's and Women's Doubles pairs and 1 Quad doubles pair from those selected to compete in the singles event;
- players meeting the Essential Eligibility Criteria will be considered for nomination for selection in accordance with the Selection Policy and Specific Selection Criteria;
- places are allocated to individual players as opposed to teams (for example, if a selected player is unable to participate, the spot is not automatically given to another player, that player must qualify via the ranking and other relevant criteria).

#### **Essential Eligibility Criteria**

To be eligible for consideration by the TF Selection Panel for nomination to the BPA for selection or for an application for a Bipartite Commission Invitation or an ITF Wheelchair Tennis Doubles World Ranking Allocation Invitation, all Players must meet the Essential Eligibility Criteria set out below:

- have British nationality and hold a British Passport;
- be eligible to represent Great Britain under the Rules of The Lawn Tennis Association (see the LTA website under LTA rule 35(a) and Appendix 2 – Player eligibility) [www.lta.org.uk](http://www.lta.org.uk);
- meet the Minimum Eligibility criteria for Men and Women set out in the ITF Wheelchair Tennis Handbook or have been accredited by the ITF classifiers as a player in the Quad Division [www.itftennis.com/wheelchair](http://www.itftennis.com/wheelchair);
- except in exceptional circumstances (as judged by the TF) be a member of the TF Performance Programme during the period of 24 May 2015 to 23 May 2016;
- comply with the eligibility requirements for the Games as set out in the ITF's 2016 Paralympic Tennis Event Regulations (which can be found at <http://www.itftennis.com/media/182821/182821.pdf>);
- comply with the provisions of the Paralympic Charter (which can be found at <http://www.paralympic.org/the-ipc/handbook>);
- be in good standing with the TF Performance Programme;
- be approved by the TF as medically fit to perform; and
- have no pending or outstanding anti-doping violations at the time of the Games;
- where the player is being selected for a spot allocated through the ITF Wheelchair Tennis Singles World Ranking, they must meet the qualification ranking cut-off set by the ITF.

All players meeting the Essential Eligibility Criteria can then be considered for nomination by the TF Selection Panel.

#### **Specific Selection Criteria**

The TF Selection Panel will use its expert knowledge to identify and nominate those players (either for selection, an application for a Bipartite Commission Invitation and for a ITF Wheelchair Tennis Doubles World Ranking Allocation Invitation) which are likely to help achieve the aims set out at Paragraph 1 of the Selection Policy, including consideration of the following criteria:

1. the player's Singles Ranking (and his/her Doubles Ranking) as of 23 May 2016;
2. the player's perceived potential to perform to medal standard at the Games in both singles and doubles;

3. the quality of recent results (or those prior to a recent injury) in other events will be considered. This will mean Masters, Grand Slams, Super Series and ITF 1 events. As a guide, results from the last 12 months will be the most relevant. The player's performances for Great Britain at the World Team Cup events between and including 2012 and 2015 in singles and doubles will also be considered; and
4. the player's performances and progress throughout the qualification year in doubles partnerships and adaptability as a partner with other players, to include consideration of the compatibility of the player's style of play (technically, tactically, physically and mentally) with different partners.

In relation to nominations for Bipartite Commission Invitations and for ITF Wheelchair Tennis Doubles World Ranking Allocation Invitations, when deciding between more players than there are slots available, the TF Selection Panel shall also take into account which player is most likely to be granted one of these invitations by the ITF following nomination by the TF.

The TF Selection Panel will also take into account the factors below.

**Professional commitment and conduct:** The demonstrated ability of the player to be a positive ambassador for British tennis and a positive addition to ParalympicsGB, showing the requisite dedication, high level of physical conditioning and work ethic necessary for elite performance. The player's record of adherence to the TF Wheelchair Tennis Performance Matrix Criteria and Performance Player Code of Conduct will be considered by the TF Selection Panel.

**Fitness and exceptional circumstances:** Whether there are any exceptional circumstances which should be taken into account such as illness, injury and personal circumstances.

## APPENDIX B

### TENNIS FOUNDATION DISABILITY TENNIS SELECTION APPEALS PROCEDURE FOR THE RIO DE JANEIRO PARALYMPIC GAMES 2016

#### 1. Introduction

This document sets out the Tennis Foundation (TF) Disability Tennis Appeals Procedure for all appeals by players in respect of the TF's decisions to nominate players to the British Paralympic Association for selection to compete at the Paralympic Games 2016 (**a nomination decision**).

#### 2. Parties and Arbitration Agreement

- 2.1 This Selection Appeals Procedure is binding on the TF and on each player who is seeking selection to any Great Britain team nominated by the TF.
- 2.2 This Procedure forms the entire agreement between each athlete and the TF (together **the Parties**) as to how selection decisions are to be challenged. The Parties agree:
- (a) to submit any dispute concerning any matter connected with or arising out of the nomination process to binding arbitration in accordance with the provisions of this Procedure;
  - (b) not to commence, continue or maintain any legal challenge to any matter falling under the jurisdiction of the Selection Appeals Panel before any court of law or dispute resolution body without first following this Procedure;
  - (c) to treat decisions properly made under this Procedure as final and binding; and
  - (d) this Procedure is an arbitration procedure for the purposes of Part 1 of the Arbitration Act 1996 (**the Act**) and the provisions of this clause 2 amount to a binding arbitration agreement for the purposes of section 6 of the Act. The seat of the arbitration shall be England.

#### 3. Grounds of Appeal

- 3.1 A player may appeal against a nomination decision only on the grounds that:
- (a) there has been a failure to apply the applicable selection criteria; and/or
  - (b) there has been a failure to adhere to the procedure set out in the applicable Selection Policy.
- 3.2 The player does not have a right of appeal against any judgment or discretion exercised in the course of making a nomination decision or against the content of the applicable selection criteria.

#### 4. How to Appeal

- 4.1 This Procedure is commenced when a player affected by a selection decision, or the player's authorised representative, submits a formal written appeal (the **Notice of Appeal**) to the Executive Director of the TF at The National Tennis Centre, 100 Priory Lane, Roehampton, London, SW15 5JQ, email address [geoff.newton@tennisfoundation.org.uk](mailto:geoff.newton@tennisfoundation.org.uk) with copy email to Meena Botros, LTA Senior Lawyer at [meena.botros@lta.org.uk](mailto:meena.botros@lta.org.uk).
- 4.2 The Notice of Appeal must be received by the TF by 5pm on 27 May 2016 and include confirmation as to whether the appeal will be by way of an oral or written submission to the Appeal Panel. The TF reserves the right to notify any player whose interest(s) may be affected by the nomination decision under consideration (an **Interested Party** or **Interested Parties**).
- 4.3 Upon such notification by the TF, the Interested Party / Interested Parties must confirm to the TF as to whether they wish to be joined to the Appeal by 12 noon on Tuesday 31 May 2016. Should any Interested Party / Interested Parties do so, the TF shall notify Sport Resolutions (company number 03351039) as soon as possible.



- 4.4 If the player fails to submit the Notice of Appeal within the time limit set out in this Appeals Process he or she will have lost their right of appeal.
- 4.5 The Notice of Appeal must set out full details of the player's ground(s) of appeal and include:
- (a) details of the decision which the player is appealing; and
  - (b) details of the ground(s) of appeal upon which the player relies, including the precise manner in which the player alleges that the selection criteria have not been applied or in which the procedure set out in the applicable Selection Policy has not been followed.
- 4.6 The Notice of Appeal must be accompanied by a deposit of £500.00, payable to The Tennis Foundation, as a contribution towards the administrative costs of processing the Appeal (the **Deposit**).
- 4.7 Any documents or written evidence upon which the player relies in support of his or her appeal must be submitted by 12 noon on 30 May 2016 (the **Supporting Documents**). These documents must be relevant specifically to the player's grounds of appeal and must be submitted in the same way as the Notice of Appeal as specified at 4.1 above. The TF will be provided the opportunity to submit a reply to the Notice of Appeal and the Supporting Documents to the Appeal Panel by 5pm on 1 June 2016.

## 5. Hearing of the Appeal

- 5.1 The appeal will be heard by either a sole Chair (who shall be a legally qualified person) or an Appeal Panel nominated and convened by Sport Resolutions. In the event that an Appeal Panel is convened, it will normally consist of three persons (including a Chair who shall be a legally qualified person).
- 5.2 In the event that the nominated sole Chair or any member of the Appeal Panel has any involvement with, or is related to an appellant or any player who might be affected by the outcome of the Appeal, or had any involvement with the selection decision under appeal, or is in any way placed in a position of conflicting interests in respect of the appeal, he or she shall be disqualified from acting as the sole Chair / sitting on the Appeal Panel and will be replaced by an independent alternate who shall be nominated by Sports Resolutions.

## 6. Conduct of the Appeal

- 6.1 Upon receipt of the Notice of Appeal, the Senior Lawyer will notify Sport Resolutions as soon as possible and provide Sport Resolutions with a copy of the Notice of Appeal. Sport Resolutions will then as soon as reasonably practicable notify the TF and the sole Chair / appellant of the members of the Appeal Panel.
- 6.2 A player or the TF may object to the composition of the Appeal Panel by notifying Sport Resolutions of the objection and setting out the reasons for such an objection (the **Objection**) no later than two days from the date of the notice of the composition of the Appeal Panel.
- 6.3 Sport Resolutions shall within three days from the date of the receipt of an objection, notify the player and the TF that either:
- (a) the composition of the Appeal Panel has been changed and provide details of the new Appeal Panel; or
  - (b) the composition of the Appeal Panel has not changed and give reasons why it has not accepted the Objection.

The decision of Sport Resolutions on the composition of the Appeal Panel under this Rule shall be final.

- 6.4 Upon receipt of the Supporting Documents, the Senior Lawyer will as soon as possible pass the copies of the Supporting Documents to Sport Resolutions, who will ensure the sole Chair / members of the Appeal Panel are provided with copies as soon as is reasonably practicable.
- 6.5 The Chair will convene a hearing to take place on 2 June 2016 or as soon as possible thereafter, at which the sole Chair / Appeal Panel will consider the Notice of Appeal and the Supporting Documents.
- 6.6 The Chair shall consider whether the interests of any Interested Party or Interested Parties may be affected by the nomination decision under consideration and may direct that such Interested Party / Interested Parties are joined to the Appeal, if they are not already. Where any Interested Parties are joined, the sole Chair / Appeal Panel will determine the rights of the Interested Parties and they shall be prohibited from raising matters already ruled upon as separate or further appeals.
- 6.7 The Chair shall give such directions as are appropriate for consideration of the matter, in particular:
- (a) the time and place at which the sole Chair / Appeal Panel shall meet to determine the Appeal;
  - (b) whether the Appeal will proceed by way of written submission or an oral hearing; and
  - (c) whether the parties and Interested Parties should be required to submit statements of their evidence and/or written submissions prior to the hearing, and if so, a timetable for doing so.
- 6.8 The sole Chair / Appeal Panel will consider the grounds set out in the Notice of Appeal and establish to their reasonable satisfaction whether or not there has been a failure to apply the applicable selection criteria and/or that there has been a failure to adhere to the procedure set out in the applicable Selection Policy.
- 6.9 The sole Chair / Appeal Panel shall be entitled to:
- (a) confirm the nomination decision under appeal and reject the Appeal; or
  - (b) allow the Appeal and quash the nomination decision under appeal and remit the matter back to the original decision maker identifying the errors they have identified in the conduct of the selection process and requesting that a new decision is made within 48 hours.
- 6.10 In the event that an Appeal Panel is hearing the Appeal, it shall reach a decision by majority vote.
- 6.11 Sport Resolutions will inform all parties in writing and by telephone (or such other method of communication as the sole Chair / Appeal Panel shall decide) about the sole Chair / Appeal Panel's decision to either uphold or reject the Appeal within 24 hours of the hearing.
- 6.12 If the appeal is allowed, the Deposit will be refunded in full to the player.
- 6.13 The sole Chair / Appeal Panel has the power at its discretion to make an order for the costs of the Appeal to be paid in such proportions as the sole Chair / Appeal Panel may decide. The costs may include any room hire, travel and other expenses incurred in hearing the Appeal but nothing shall be included on account of a party's professional charges for representation or otherwise.

## **7. Minor and Non-Consequential breaches of this Procedure**

- 7.1 Save for the time limits and dates specified, where any party deviates from any requirement of this Procedure, it shall not invalidate the Procedure or the decision of the sole Chair / Appeal Panel, unless there is a clear and significant risk that the deviation has affected the decision of the sole Chair / Appeal Panel.

## **8. Confidentiality**

8.1 The player, the TF and any third party are under an obligation of confidentiality in respect of any appeal proceeding under this Procedure. Save as permitted under this Appeals Procedure, none of these Parties will make any public statement or disclosure of the contents of the Notice on any other matter referred to by any of the parties during the course of these proceedings.

8.2 The TF shall be entitled to publish the Appeal decision in such manner and to such extent as is necessary to inform all properly interested and elected parties of the status of the selection.

**9. Changes and Amendments to this Procedure**

9.1 The TF will be entitled to amend this Procedure from time to time and such amendments will take effect from the first date of publication of the complete amended Procedure on the TF website, <http://www.tennisfoundation.org.uk/>.