



Young Official Development Officer (YODO)

Full-time volunteering opportunity based within a National Governing Body of sport, supported by the Youth Sport Trust.



Are you looking for an incomparable work experience within the sports development industry?

Would you want to be involved in developing and creating opportunities for young people to train and be deployed as officials?

What could you gain?

- Experience of working within sports development and the day-to-day of a National Governing Body
- Networking, enhancing contacts within the industry and build your Curriculum Vitae
- Learn about partnerships and pathways within sport and volunteering
- Personal development - confidence, communication and enhanced self esteem
- Professional development - organisation, time management, people and presentation skills, attending and delivering at conferences/training as appropriate
- Access to awards and accreditations to enhance your professional development

What could this role lead into?

- Potential jobs within sports development, National Governing Bodies or volunteer coordinator roles

Project aim: to create a new generation and everlasting legacy of trained and experienced young people as sports officials to support competition.

Background: The Youth Sport Trust is concerned that the profile of technical sports officials such as judges, referees and scorers is ageing and that there is currently no formalised structure that enables young people to take up these roles. Supported by United Utilities, v (the implementation body of the Russell Commission) and National Governing Bodies (NGBs) of sport we have taken initial steps towards addressing this. Since June 2007 we have developed 20 new young official's awards, in 16 sports and trained over 7000 young people as officials. It is important that we build on this success and embed the awards that have been created into school sport and NGBs so that young people can "step up" on to the officiating pathway.

With new innovations that build upon the current developments of the project we will offer more young people in England exciting new opportunities to engage as volunteers and officials in sport. It will revolutionise the age profile of technical sports officials and facilitate a massive growth in competitive sports opportunities, from school and grassroots level through to major national events, for young people throughout England against the background of the annual UK School Games and London 2012 Olympics and Paralympics.

The YODO role: to manage and develop opportunities for young people to engage as officials within a specific NGB (see the sport specific role description for more information). You will work closely with NGB staff, local schools, colleges and clubs to support the training, deployment and development of young people as officials at local, regional and national competition.

- Full time volunteering opportunity, (*approximately 30 hours per week, negotiable with your NGB lead*)
- To commence at the beginning of September 2010 for 40 weeks (*there is some flexibility here*)
- Ideally based within the respective offices of each NGB partner (*some flexibility depending on where you live*)

Where: Opportunities are available with the following sports:

Sport	NGB lead	NGB HQ	Website
Athletics	Paula Gowing	Solihull	www.uka.org.uk
Badminton	Emily Weller	Milton Keynes	www.badmintonengland.co.uk
Cricket	Nick Cousins	Lords, London	www.ecb.co.uk
Fencing	Neil Brown	London	www.britishfencing.com
Football	Karl Lines	Yeovil	www.thefa.com
Gymnastics	Geoff Grant	Lilleshall	www.gymnasticsengland.org
Judo	Jess Fack	Loughborough	www.britishjudo.org.uk
Lacrosse	Paul Coups	Manchester	www.englishlacrosse.co.uk
Netball	Sheelagh Redpath	Hitchin	www.englandnetball.co.uk
Rugby League	Peter Brooke	Leeds	www.therfl.co.uk
Swimming	Yvette Heywood	Loughborough	www.britishswimming.org
Table Tennis	Martin Ireland	Hastings	www.englishtabletennis.org.uk
Tennis	Sophie Curthoys	Roehampton, London	www.lta.org.uk
Volleyball	Steve Jones	Loughborough	www.volleyballengland.org
Wheelchair Basketball	Jo Richards	Loughborough	www.gbwbba.org.uk

Volunteer Expenses:

- Up to £60 a week for 40 weeks – total of £2,400 (for everyday expenses on food, travel and subsistence)
- Up to £4000 towards accommodation expenses

If you are interested in one of these posts: please complete the expression of interest form and return to: Scott Clarke, Youth Sport Trust, SportsPark, Loughborough, LE11 3QF. By **Friday 11th June, 2010**

NB: A **central recruitment day** will be held in Loughborough on **Monday 28th June**, please ensure you would be available for this day.

For more information please contact: **Scott Clarke** at the Youth Sport Trust on:

- Scott.clarke@youthsporttrust.org or **01509 226673**



Tennis Young Official Development Officer (YODO)

Full-time volunteering opportunity based with Lawn Tennis Association,, supported by the Youth Sport Trust.



Role Description

Position:	Young Official Development Officer
Location:	The National Tennis Centre, 100 Priory Lane, Roehampton, London
Responsible to:	Line Manager within the Lawn Tennis Association (LTA), with support from Youth Sport Trust
Issue Date:	May 2010
Volunteer Expenses:	Up to £2,400 (up to £60 per week x 40 weeks) for everyday expenses on food, travel and subsistence. Up to £4000 towards accommodation expenses Professional Development opportunities
Hours:	Approximately 30 hours per week, flexible and negotiable with NGB
Overall Role:	To manage and develop Young People as officials within the Lawn Tennis Association

Responsibilities:

1. Establish professional relationships with key partners including: Youth Sport Trust, School Sport Partnerships, County Sport Partnerships, Universities, Further Education Colleges, NGB colleagues and NGB clubs.
2. Undertake development work and raise awareness of the project amongst Competition Managers and Partnership Development Managers within the Youth Sport Trust's unique National networks, and with NGB event/competition leads to facilitate the recruitment, training and deployment of young people as officials supporting competitive events.
3. Take the responsibility to refine the Young Officials Award by collecting feedback, particularly from those that have been involved in the award.
4. Share practice and work collaboratively with the other Young Official Development Officers engaged in the project and attend networking meetings as appropriate.
5. Work within school and community networks to promote the Competition Organiser Award and broker deployment opportunities for trained young officials to actively volunteer at events to meet agreed targets.
6. Engage with the LTA field team and support them in the recruitment and retention of young competition organisers.
7. Engage with key personnel responsible for events (AEGON Championships, Classic and International; British Tour and County week) and competitions to secure volunteering opportunities for 20 young officials at LTA events.
8. Raise the awareness of the young officials awards, opportunities to volunteer as an official and the success of the project amongst national networks.
9. Promote equal opportunities for all to access the awards.
10. Support and facilitate the delivery of the 2010 Competition Organiser's Camp and support recruitment of 30 young volunteers to attend.
11. Prepare and produce reports on a monthly basis to demonstrate the progress of the project in your respective NGB, and monitor project targets establishing suitable systems management processes to enable officiating for young people to become embedded within your NGB.
12. Raise the awareness of the project and opportunities to volunteer through appropriate publicity, for example magazines and websites, listings on do-it.org, local case studies of success stories and sharing articles with relevant media.
13. Any other duties as may reasonably be required which are commensurate with the post.

For further information contact the existing YODO – Ollie Moore, Ollie.moore@lta.org.uk



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Person Specification

Experience	Essential	Desirable
1. To have undertaken Leadership and Volunteering in Sport in at least one of the following settings: School Sport, Community/Club Sport, Sports Events, University Sport	✓	
2. To have gained an undergraduate degree or be in the process of undertaking an undergraduate degree or equivalent		✓
3. To have experience and knowledge of British Tennis as either a performer, volunteer or coach.		✓
4. To have undertaken and experienced officiating in at least one sport		✓
 Skills, Abilities and Personal Characteristics		
1. Strong verbal, written and presentational communication skills	✓	
2. Excellent organisational skills.	✓	
3. Ability to work independently and as part of a team	✓	
4. Demonstrate genuine enthusiasm and confidence when working with young people	✓	
5. Confidence to deal with people within NGBs and School Sport Partnerships	✓	
6. Ability to use initiative to create a project plan	✓	
7. Ability to prioritise and structure tasks	✓	
8. Ability to be creative and flexible	✓	
9. Demonstrate a professional appearance and attitude when dealing with key partners	✓	
10. Full drivers licence and use of own transport		✓